

ISSUER DIRECT CORP

Form SC 13G

October 18, 2017

UNITED STATES

SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

SCHEDULE 13G

Under the Securities Exchange Act of 1934

ISSUER DIRECT CORPORATION

(Name of Issuer)

Common Stock, par value \$0.001 per share

(Title of Class of Securities)

46520M204

(CUSIP Number)

October 09, 2017

(Date of Event which Requires Filing of this Statement)

Check the appropriate box to designate the rule pursuant to which this Schedule is filed:

☐ Rule 13d-1(b)

☒ Rule 13d-1(c)

☐ Rule 13d-1(d)

* The remainder of this cover page shall be filled out for a reporting person's initial filing on this form with respect to the subject class of securities, and for any subsequent amendment containing information which would alter the disclosures provided in a prior cover page.

The information required in the remainder of this cover page shall not be deemed to be "filed" for the purpose of Section 18 of the Securities Exchange Act of 1934 ("Act") or otherwise subject to the liabilities of that section of the Act but shall be subject to all other provisions of the Act (however, see Instructions).

CUSIP No.: 46520M204

1	NAME OF REPORTING PERSON Richard H. Witmer, Jr. I.R.S. IDENTIFICATION NO. OF ABOVE PERSON (ENTITIES ONLY)
2	CHECK THE APPROPRIATE BOX IF A MEMBER OF A GROUP (a) ☐ (b) ☐
3	SEC USE ONLY
4	CITIZENSHIP OR PLACE OF ORGANIZATION United States
5	NUMBER OF SHARES BENEFICIALLY OWNED BY EACH REPORTING PERSON WITH
6	SOLE VOTING POWER 190,444
7	SHARED VOTING POWER 0
8	SOLE DISPOSITIVE POWER 190,444
9	SHARED DISPOSITIVE POWER 0
9	AGGREGATE AMOUNT BENEFICIALLY OWNED BY EACH REPORTING PERSON 190,444
10	CHECK BOX IF THE AGGREGATE AMOUNT IN ROW (9) EXCLUDES CERTAIN SHARES ☐
11	PERCENT OF CLASS REPRESENTED BY AMOUNT IN ROW (9) 6.4% (with rounding)
12	TYPE OF REPORTING PERSON IN

CUSIP No.: 46520M204

ITEM NAME OF ISSUER:

1(a). ISSUER DIRECT CORPORATION, a Delaware corporation (the "Issuer")

ITEM ADDRESS OF ISSUER'S PRINCIPAL EXECUTIVE OFFICES:

1(b). 500 Perimeter Park Drive, Suite D, Morrisville NC 27560

ITEM NAME OF PERSON FILING:

2(a). This Statement on Schedule 13G (this "Statement") is filed by Richard H. Witmer, Jr.

ITEM ADDRESS OF PRINCIPAL BUSINESS OFFICE OR, IF NONE, RESIDENCE:

2(b). 16 Fort Hills Lane, Greenwich, CT 06831

ITEM CITIZENSHIP:

2(c). Mr. Witmer is a United States citizen.

ITEM TITLE OF CLASS OF SECURITIES:

2(d). Common Stock, par value \$0.001 per share ("Common Stock")

ITEM CUSIP NUMBER:

2(e). 46520M204

ITEM 3. IF THIS STATEMENT IS FILED PURSUANT TO SECTION 240.13d-1(b), or 13d-2(b) or (c) CHECK WHETHER THE PERSON FILING IS A:

- (a) Broker or dealer registered under Section 15 of the Act (15 U.S.C. 78c);
☐
- (b) Bank as defined in Section 3(a)(6) of the Act (15 U.S.C. 78c);
☐
- (c) Insurance company as defined in Section 3(a)(19) of the Act (15 U.S.C. 78c);
☐
- (d) Investment company registered under Section 8 of the Investment Company Act of 1940 (15 U.S.C 80a-8);
☐
- (e) An investment adviser in accordance with 240.13d-1(b)(1)(ii)(E);
☐
- (f) An employee benefit plan or endowment fund in accordance with 240.13d-1(b)(1)(ii)(F);
☐
- (g) A parent holding company or control person in accordance with 240.13d-1(b)(1)(ii)(G);
☐
- (h) A savings associations as defined in Section 3(b) of the Federal Deposit Insurance Act (12 U.S.C. 1813);
☐
- (i) A church plan that is excluded from the definition of an investment company under Section 3(c)(14) of the Investment Company Act of 1940 (15 U.S.C. 80a-3);
☐
- (j) A non-U.S. institution in accordance with 240.13d-1(b)(1)(ii)(J);
☐

- (k) Group, in accordance with 240.13d-1(b)(1)(ii)(K). If filing as a non-U.S. institution in accordance
[] with 240.13d1(b)(1)(ii)(J), please specify the type of institution:

Not applicable

ITEM 4. OWNERSHIP

(a) Amount beneficially owned:

Mr. Witmer is the owner of 190,444 shares of Common Stock.

(b) Percent of class:

6.4% (with rounding). The percentage is calculated based upon 2,954,092 shares of Common Stock issued and outstanding as of August 7, 2017, as reported in the Issuers Revised Definitive Proxy Statement on Schedule 14A (Amendment No. 1), filed with the Securities and Exchange Commission on August 22, 2017.

(c) Number of shares as to which the person has:

- (i) sole power to vote or to direct the vote:

190,444 shares of Common Stock.

- (ii) shared power to vote or to direct the vote:

0 shares of Common Stock.

- (iii) sole power to dispose or direct the disposition of:

190,444 shares of Common Stock.

- (iv) shared power to dispose or to direct the disposition of:

0 shares of Common Stock.

ITEM 5. OWNERSHIP OF FIVE PERCENT OR LESS OF A CLASS:

If this statement is being filed to report the fact that as of the date hereof the reporting person has ceased to be the beneficial owner of more than five percent of the class of securities, check the following [].

ITEM 6. OWNERSHIP OF MORE THAN FIVE PERCENT ON BEHALF OF ANOTHER PERSON:

Not applicable.

ITEM 7. IDENTIFICATION AND CLASSIFICATION OF THE SUBSIDIARY WHICH ACQUIRED THE SECURITY BEING REPORTED ON BY THE PARENT HOLDING COMPANY:

Not applicable.

ITEM 8. IDENTIFICATION AND CLASSIFICATION OF MEMBERS OF THE GROUP:

Not applicable.

ITEM 9. NOTICE OF DISSOLUTION OF GROUP:

Not applicable.

ITEM 10. CERTIFICATION:

By signing below I certify that, to the best of my knowledge and belief, the securities referred to above were not acquired and are not held for the purpose of or with the effect of changing or influencing the

control of the Issuer of the securities and were not acquired and are not held in connection with or as a participant in any transaction having that purpose or effect.

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CUSIP No.: 46520M204

SIGNATURE

After reasonable inquiry and to the best of my knowledge and belief, I certify that the information set forth in this statement is true, complete and correct.

October 11 2017 Richard H. Witmer, Jr.

By:

/s/ Richard H. Witmer, Jr.

Name:

Richard H. Witmer, Jr.

Title:

N/A

Attention — Intentional misstatements or omissions of fact constitute Federal criminal violations (See 18 U.S.C. 1001).